

Royal Canadian Sea Cadet National Regatta

Steering Committee Meeting



November 2006

IN ATTENDANCE

Steering Committee	LCdr J. Lecours	Committee Chairperson
	VAdm (Ret'd) G. Garnett	Honorary Chairperson
	Mr. D. Thomas	NLOC Representative
	Lt (N) B. Cross	Regatta Chairperson
Other Guests	Lt (N) S. McKay	RCSU (PRAIRIE)
	Lt (N) D. Fitzpatrick	RCSU (PRAIRIE)
	Mr. Norm Sparks	NLOC OPI – 2008 National Regatta
	Mr. John Jamieson	NLOC
	SLt C. Cote	RSCU (CENTRAL)
	Mr. J. Clute	Recording Secretary

DISCLAIMER

Minutes are a working document of the steering committee meetings. The only official documents are CATOs, Notice of Race and Sail Instructions, Comments or concerns found in the minutes should be directed to LCdr Lecours. Regions are encouraged to comment.

DISCUSSIONS

1. AFTER ACTION REPORTS

- a. The Regatta Chairperson requested that members forward comments from this National Regatta NLT 15 Nov 06. Once received, a formal After Action Report will be submitted to the Directorate of Cadets Staff NLT 17 Nov 06.

2. CLAIMS AND PAY

- a. There were a number of issues surrounding the claims process and the pay of Central Region Staff. In most cases, the claims are being paid – however, better communication between the National Regatta and the host Region is needed. The invoice from Queen's University has not been received.
- b. WRT to submitting Class "A" Pay for Lt (N) Cross – pay sheets to be forwarded to LCdr Lecours for approval and then on to RCSU (Pr) Adm O for necessary action.

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3. NATIONAL REGATTA ORGANIZATION

- a. There were a number of key personnel changes during the 2007 National Regatta. The National Regatta Chair was impressed with everyone's ability to work together in completing the assigned goal. The National Regatta Chairperson will be assuming more responsibility in the day-to-day business of the National Regatta. DCdts 4-3 will continue to chair the meetings – however, the management of the National Regatta will be assumed by the National Regatta Chairperson.
- b. The following items are outstanding and will require attention:
 - (1) Notice of Race
 - (2) National Regatta Staffing Announcement
- c. In order to maintain good communications at all levels of the organization, a requirement exists to contact the Commanding Officer – HMCS ONTARIO. Specifically, SLt Cote is the Senior Sailing Instructor – RCSU(C) – in order to prevent future conflicts, a formal request should be submitted to HMCS ONTARIO.

Action: LCdr Lecours to forward an email to Cdr Pirrie, CO – HMCS ONTARIO

Action: LCdr Lecours, in promulgating the Annual Directive, will assign organization and coordination responsibilities to the Regatta Chair, with support by RCSU Central

4. NATIONAL REGATTA EQUIPMENT

- a. It has been reported that ALVIS MARING will be closing its business within the next two months. It creates a possible problem with regards to the procuring of replacement parts for the PIRATE Class vessel. An immediate requirement exists to purchase replacement centre boards for all National Regatta Vessels.
- b. In addition, the purchase of National Regatta T-Shirts should be done in advance – if possible, the order should be placed now.

Action: SLt Cody to provide costs for replacement equipment/supplies to LCdr Lecours – these costs should be applied to the 2006/07 budget.

5. 2008 NATIONAL REGATTA

- a. Regatta Chairperson – to confirm, this position must be filled by a member of the CIC. Due to the scope of authority of this position; specifically, the access to public funds, organization of the National Regatta and the involvement of military personnel.
- b. Point of Contact – Lt (N) Sandra McKay, Regional Sea Cadet Training Officer – voice: (204) 833-2500 ext. 5581, email: mckay.se@forces.gc.ca.

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- c. Availability of Boats – Lt (N) Fitzpatrick expressed a deep concern over the availability of the Pirate vessel, due to the closure of Alvis Marine. It was suggested that Prairie Region’s boat allocation be reviewed in anticipation of the 2008 National Regatta. At present, the Prairie Region allotment will not sufficiently support the 2008 National Regatta.

Action: Prairie Region Staff should contact DCdts 4-3 to discuss this matter further.

- d. Team Coaching – The idea of reducing the number of team coaches has been discussed in the past. Some of the responsibilities assigned to coaches, when the regatta was held annually in a different location, no longer exists. Given the number of competitors regions will be sending in the future, a single regional coach would normally suffice. That said, there’s a requirement to have 2 individuals per powerboat so the status quo wrt coach numbers will be maintained.
- e. CYA Support –The Regatta Chair may employ technical advisors in the areas of coaching, protests and, if required, race management. Until CATO 34-03 is amended to include this authority, it will be included in the Annual Directive.

6. MISCELLANEOUS ITEMS

- a. Houseboat – needs to be confirmed
- b. Queen’s University – Public Works coordinates the contract – will require updating
- c. Checklist (Operations Order)

Action: National Regatta Chairperson to coordinate

Action: SLt Cote to have contract amended to reflect new technical authority

NEXT MEETING

Date: TBC

Time: 1330hrs to 1600hrs

Location: Conference Call

Jacques Lecours
Lieutenant-Commander
Chair
(613) 992-2875

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